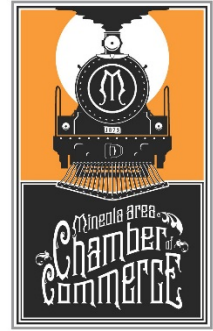


Mineola Area Chamber of Commerce

101 E. Broad
Mineola, Texas 75773
903-569-2087
www.MineolaChamber.org
chamber@mineola.com



Dear Mayor and City Council,

The Mineola Chamber of Commerce would like to sponsor the annual Halloween Trunk-or-Treat in downtown Mineola on Saturday, October 31, 2020 starting from 5:00pm until 8:00pm. We are requesting street closure of South Johnson and Commerce Street.

Our safety practices encourage all participating to follow best practices recommended by the CDC, and wear mask. In addition, we will have:

- 1) Hand sanitizer stations placed throughout the event area.
- 2) Trunk-or-treat cars will be spaced in every other parking spot.
- 3) Groups handing out candy and not in a car will be required to maintain 6 feet between the end of their display and the one next to them.
- 4) Encourage all groups handing out candy to wear gloves & masks and offer hand sanitizer at their locations.

We want to make this a fun and safe event for all parties. Anyone with a family member that is ill or symptomatic will be asked to abstain from attending the event. We will also request anyone handing out candy to donate a portion of their candy to make a small number of "goodie bags" for people that don't want to attend the event, but still want their kids to be able to participate safely.

Thank you,

Mineola Chamber of Commerce

"The best business network for the Mineola area since 1945"



City of Mineola

Kevin White

Mayor

300 Greenville Hwy

Mineola, TX 75773

903-569-6183

Per Governor Greg Abbott's Executive Order No. GA-28, any outdoor gathering, inside the city limits, of more than 10 people in the City of Mineola must be approved by City of Mineola Mayor Kevin White. This request form must be submitted within two business days prior to the event to allow time for review and approval by Mayor White. Approval will be granted upon the knowledge that the venue owners, vendors, event planners and guests will follow CDC guidelines, including cleaning and preparation recommendations, which can be found here: <https://www.cdc.gov/coronavirus>.

***Event holders, along with vendors and attendees, assume all responsibility for any illnesses or circumstances as a result of either. Once approved, a copy of this notice must be posted in an area visible to attendees during the event.

Name of event holder: Chamber of Commerce

Point of contact for event: Chamber of Commerce - Barbara Stewart

Point of contact phone number: 903-569-2087

Exact address/location of event: Downtown - Commerce St
N #5 Johnson
Mill Patrick

Type of event: Trunk or Treat

Date of event: October 31, 2020

Submit this form either in person at Mineola City Hall at 300 Greenville Hwy., or by email to the mayor at mayor@mineola.com

Approved by Mayor: _____



City of Mineola

Street Closure Request

Name: Barbara Stewart
Address: 101 E. Broad St. City, State, Zip: Mineola TX 75773
Phone number: 903-569-2089 email address: Chambers@mineola.com
Name of organization: Chambers of Commerce
Event: Trunk or Treat Date & time of closure: 10/31/2020
4:30 pm -

Streets/Location of area to be closed:

Commerce, N & S Johnson, Kilpatrick

**Please include a map detailing the area(s) requesting to be closed

Event coordinators are responsible for trash collection and removal after the event. Please contact City Hall for additional assistance with trash cleanup.

You are required to alert the building owner/operators in the street closure area of the street closure either a minimum two weeks before the event or once the council has approved the request. This includes the Historic District sidewalk walking district.

Do you have insurance coverage for the event? No Yes (if yes, please include copy of the policy)

Return form to City Secretary at Mineola City Hall, 300 Greenville Highway, Mineola, TX 75773, fax 903-569-6551, or ckarch@mineola.com.

